

Red Hall Primary School

Breakfast Club Policy



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By:	Head of School - LSnowdon
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To note:

Behaviour Codes

- The same codes apply during Breakfast Club as with the rest of the school day in order to ensure consistency and high expectations.

Our Code of Conduct

- Take care of yourself
- Take care of others
- Take care of your school



RED HALL PRIMARY SCHOOL

Breakfast Club Policy and Procedures

Rationale

At Red Hall we believe a healthy breakfast in a calming environment helps to promote a positive approach for our children to engage in a full day of learning and socialising.

Aims

For children to have a healthy breakfast before beginning their school day.

Arrival

- Children are to line up at the entrance in their classes, ready for the door to open at **8.15am**.
- All children will be recorded on the register **BEFORE** entry to the school building. This is to ensure an accurate register is taken in the event of a fire alarm.
- There will be a member of staff taking the register and another around to support with any issues which may arise.
- Parents / guardians are not to be permitted to enter the school building unless via the main entrance and they are signed in.

In the Hall

1. ALL children will eat their breakfast inside the hall.
2. Say please and thank you at the hatch.
3. Speak with a quiet 'inside' voice.
4. Speak only to the people next to them at their tables – no shouting across the hall or down a table.
5. Coats/Jackets/Bags and other belongings will be put on the stage on entry into Breakfast Club and then collected before the children line up at the end of Breakfast Club.
6. Whilst in the hall, children cannot walk around. They can choose where they would like to sit, then they need to sit there for the duration of Breakfast Club.
7. All children will stay in seats until 8.35am, when staff will line KS2 up at the KS2 exit from the hall and EYFS / KS1 at the KS1 exit door from the hall.
8. Should a child need to leave the hall for any reason e.g. the toilet, they **MUST** tell a member of staff where they are going.
9. Key Stage 2 children will be allowed to walk to their classrooms independently, KS1 and EYFS will be escorted by a member of staff.

Unacceptable Behaviour

- Fighting
- Bullying (physical and verbal)
- Racial or sexual abuse
- Vandalism
- Theft
- Verbal/physical assault on adults

All incidents of this type must be dealt with by class teachers, team leaders or SLT. Breakfast Club staff on duty must report any such incidents to class teachers and log these on CPOMs. Persistent disruptive behaviour and / or not following the rules set out above, will lead to exclusions from Breakfast Club.

*We ask that children attend every day of the week to ensure their space in Breakfast Club is utilised and does not prevent another child from attending.

