Red Hall Primary School

Breakfast Club Policy

Document History	
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By:	**SCBM**

RED HALL PRIMARY SCHOOL
Breakfast Club Policy and Procedures

Rationale

At Red Hall we believe a healthy breakfast in a calming environment helps to promote a positive approach for our children to engage in a full day of learning and socialising.

Aims

- Children are to line up at the entrance in their classes, ready for the door to open at **8.30am.**
- All children will be recorded on the register **BEFORE** entry to the school building. This is to ensure an accurate register is taken in the event of a fire alarm.
- Once inside the dinner hall, children are to show respect to both other children and the staff on duty.
- Adults are not to be permitted to enter the school building unless via the main entrance and they are signed in.

In the Hall

Children are to follow the following rules:

1. Say please and thank you at the hatch.
2. Speak with a quiet 'inside' voice.
3. Speak only to the people next to them at their tables – no shouting across the hall or down a table.
4. No wandering over to other children. Stay in seats until at least 8.45am, when the staff will escort them to their Key Stage areas.
5. Coats/Jackets/Bags and other belongings will need to be looked after by the children.

Behaviour Codes

The same codes apply during Breakfast Club as with the rest of the school day in order to ensure consistency and high expectations.

Our Code of Conduct

- Take care of yourself
- Take care of others
- Take care of your school

Unacceptable Behaviour

- Fighting
- Bullying (physical and verbal)
- Racial or sexual abuse
- Vandalism
- Theft
- Verbal/physical assault on adults

All incidents of this type must be dealt with in a more formal way. Breakfast Club staff on duty must report any such incidents to the DHT and / or a member of the SLT (Head teacher, Assistant Head, etc.).
We ask that children attend every day of the week to ensure their space in Breakfast Club is utilised and does not prevent another child from attending.