

 @RedHallSchool



@ RedHallPrimarySchool

Red Hall Primary School, Headingley Crescent, Darlington, Co Durham, DL1 2ST

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5<sup>th</sup> September 2018

Dear Parent/Carer,

### ANNUAL TRIP CONSENT FORMS 2018 - 2019

We are writing to inform all parents that following on from parent feedback, and in an effort to reduce duplication we are pleased to confirm that we are able to accept a single Annual Trip Consent Form to be completed by parents.

This allows your child to attend all school trips throughout the year without the need to complete an additional Parent Consent Form each time. All trips will require the permission slip, which indicates the meal requirements, which should be sent in to the school along with any payments required.

We believe this will save time for parents as well as money for the school. Can we please insist that all trip letters are returned to the school office by the cut off time as stated on all trip letters sent out by teachers. Any trip letters received after the cut off time will not be accepted and your child will not be able to attend the trip, however, they are still required to be in school.

Please complete the form for each child you have in school and return it to us by **Wednesday 12<sup>th</sup> September**.

We would like to take this time to thank you for your continued support in this matter.

Yours faithfully,

Mrs Keeley & Mrs Heseltine  
School Administrators





| Annual Parental Consent for all school trips  |                       |
|---|-----------------------|
| <b>Young Person Details:</b>  |                       |
| <b>Establishment:</b>   | <b>Academic Year:</b> |
| <b>Red Hall Primary School</b>  | <b>2018 -2019</b>     |
| <b>Name of Young Person:</b>  | <b>Date of Birth:</b> |
|   |                       |
| <p><b>I understand</b> that my child may leave the establishment premises for school trips as outlined in the establishments' educational visits policy and hereby give my consent for my child to participate in such trips. I also understand that my child may leave the establishment premises at other times when I will be informed separately by letter and when further consent will be required from me.</p> <p><b>I undertake</b> to inform the Visit Leader/Head as soon as possible of any change in the medical or other circumstances after the date shown below.</p> <p><b>I agree</b> to my son/daughter receiving emergency medical or dental treatment of any nature as considered necessary by the medical authorities present.</p> <p><b>I agree</b> that if my child urgently requires medical or dental treatment and it is not possible to contact me/us, the Visit Leader in charge at the time is authorised on my/our behalf to give consent to such emergency treatment.</p> <p>Signed: ..... Name: ..... (Parent/Carer)</p> <p>Date: .....</p> <p>Signed: ..... Name: ..... (Parent/Carer)</p> <p>Date: .....</p> |                       |

## 2. Emergency Contact Numbers

**I may be contacted by telephoning the following numbers:**

|               |       |         |
|---------------|-------|---------|
| Work:         | Home: | Mobile: |
| Home Address: |       |         |

**If I am not available please contact:**

|               |       |         |
|---------------|-------|---------|
| Name:         |       |         |
| Work:         | Home: | Mobile: |
| Home Address: |       |         |



## 2. Medical Information, declarations and consent

a) Does your child suffer from any conditions requiring medical treatment or medication? YES/NO

If yes please give details

b) Is your child allergic to any medication or treatment? YES/NO

If so please give details

c) Name, address and telephone number of family doctor:

d) When did your son/daughter last receive a tetanus injection?

e) Please outline any special dietary requirements of your child:

**This form should be completed annually. If a request is made subsequently for the withdrawal of the form a note or letter to that effect will be placed on the file and the copy of the form will be crossed through stating that the form has been withdrawn and the date on which such withdrawal takes effect.**